

INTRODUCTION

The following document contains information on the National Guideline for uniforms:

Firstly and most importantly the use of uniforms is optional and the member must bear the cost for these uniforms. It should be noted that if the uniform is to be worn, it must be worn correctly and in accordance with the following guidelines. Members who already have a CCGA uniform may continue to wear this uniform until such time that it would be convenient for member to replace same with the newly approved CCGA uniform.

The guidelines specify the use of silver for rank and badges. This will help distinguish the Auxiliary from Coast Guard; who use gold. The use of silver for ranks and badges are also used by the U. S. Coast Guard Auxiliary.

While the uniform is not designed to be worn on a vessel and may be of little interest to the general membership, it certainly helps with public awareness in raising the CCGA image, in activities such as, courtesy examinations, boat shows, public meetings and meetings with other organisations.

The Officer in charge (CEO for national, President or his delegate for regional) will decide on the uniform of the day (for an event) and will notify the members that will be attending.

The Canadian Coast Guard Clothing Manual was used in putting this manual together and may be used as a guide.

Each CCGA region to have a Uniform Officer, this persons duties would include co-ordinate orders with suppliers.

CCGA UNIFORM #1 -DRESS

THE WEARING OF UNIFORMS IS OPTIONAL If a uniform is worn, it **MUST** be worn **CORRECTLY**. Only the combinations described below are approved. Let us be proud of our association and wear its colours with pride and dignity.

UNIFORM #1: Dark navy blue jacket and cuffless trousers (naval officer) in accordance with CCGA specifications; black socks and shoes, white shirt, black tie and belt, hard cap with badge; President and above with band of silver maple leaves on peak and silver strap (captain's hat) and silver officer's stripes on the jacket sleeves. Coast Guard and Coast Guard Auxiliary commendations are worn in accordance with Coast Guard and Auxiliary regulations. The hat badge is the same as the blazer crest, but smaller in size to fit hat. The dress jacket is single breasted with one row of four buttons, no shoulder flashes on dress jacket.

UNIFORM OPTION#1A: Same as above except that the black tie is replaced with a black bow tie.

UNIFORM OPTION#2: Same as 1 and 1A except that the trousers, belt, socks and shoes are white for (summer dress). The summer dress is optional and can be worn by the individual if so desired.

UNIFORM OPTION#3: No jacket; short-sleeved white shirt with shoulder straps; two flapped breast pockets, officer's epaulettes; black tie; trousers, belt, socks and shoes; white hard cap (forage cap).

UNIFORM OPTION#3A: Same as #3 without tie, with open collar and sports cap or white hard cap (forage cap) or Navy colour Tilley Hat Style # T3 with standard embroidered crest

UNIFORM OPTION#4: Same as #3 and 3A except that the trousers, belt, socks and shoes are white for (summer dress). The summer dress is optional and can be worn by the individual if so desired.

TOP COAT: Navy with zipper liner

CCGA UNIFORM #2 - WORK

All product order numbers are from R. Nicholls Distributors Inc.

This is similar to the Coast Guard work uniform (blue) and is made up of the following:

Dark navy blue pants, with or without cargo pockets,

Light blue shirt, 2 pleat pockets with flap epaulets

Long sleeve

Short sleeve

Dark navy blue jacket with epaulettes

Jacket

Parka

Wind breaker, dark navy blue, with removable liner

Black crew neck sweater

Black V-neck sweater

Dark navy blue jumpsuit

Coverall navy blue, flight style (usually worn on vessel during SAR)

Tie plain black

Sports cap black with crest

Short pants, white or navy,

The uniform can be worn with or without the Tie, Cap, and Jacket depending on the function and weather

NOTES

No. 1 The CCGA Uniform is to be worn only during authorized CCGA activities, sanctioned or appropriate events.

No. 2 The white hard cap (forage cap) is of the regular Navy style (Navy 930) with cap badge. The cap badge is the same as the blazer crest, but smaller in size to fit cap. (Refer to photo of blazer crest at back section of this manual). President and above with band of silver maple leaves on peak and silver strap (Captain's hat). Woman's hat is the same as Coast Guard's woman's hat

No. 3 The black sports cap (baseball or flight deck style cap) or Tilley Hat is worn with the silver Auxiliary crest. The silver Auxiliary crest is the same as the blazer crest. The sports cap may be worn with Uniforms #1 Options #3A or 4 or the blazer and work uniform.

No. 4 No other insignia or lapel pin (yacht club, CPS or other associations) may be worn on the uniform or with the blazer except, orders, decorations and medals, provided that they are recognized by Canada and lawfully awarded, may be worn with uniforms. The book *The Exemplary Service Medals* published by Rideau Hall provides further information on this subject.

No. 5 The shirts have shoulder straps to slip on rank epaulettes and two flapped pockets.

No.6 Women who wear the uniform may substitute a skirt (dark navy blue, or white for trousers.

No. 7 Nameplates: The nameplates is 3" by 1" (approximately) showing the individual's last name. The lettering of name is in black on silver the lettering is 3/16" high. To be worn centered 13mm (1/2 in) above right breast pocket

No.8 All work clothing, personal flotation devices (PFDs) and protective gear that is the property of the Canadian Coast Guard Auxiliary will bear appropriate CCGA markings.

No.9 The Honour Guard will use the regular uniform with the addition of white gloves and belt.

PROPER WEARING OF UNIFORM

- 1. Dress Uniform - as the dress uniform is worn by Canadian Coast Guard Auxiliary on official occasions and when in public, it must be maintained in good condition with all insignia and ribbons firmly attached. Shirts must be neat and clean. When long sleeve shirts are worn, the cuff of the shirt should show just below the sleeve of the jacket. The jacket should be fully buttoned. Pens, pencils and other bulky items should not be carried in the breast pocket or in any other conspicuous place.**
- 2. Service Cap - Peaked - White - the cap should be worn by Auxiliary members with the dress uniform on most occasions when in public, certainly when on duty in the open air. At other times, when in private or when passing through living and messing accommodations, the cap may be removed.**
- 3. Working Dress - should be maintained in good condition and worn as neatly as the working circumstances permit.**

DEPORTMENT AND APPEARANCE

- 1. Experience has shown that standards of dress, deportment and personal appearance is necessary for moral, health and safety, esprit de corps and good public relations.**
- 2. All Canadian Coast Guard Auxiliary members wearing uniforms shall deport themselves as appropriate for the efficient performance of their duties. When the uniform is worn it must be of the approved apparel and worn properly. The personal appearance of the wearer should reflect credit on the Canadian Coast Guard Auxiliary and the individual.**
- 3. Disorderly or incomplete uniform and neglect of hygienic grooming shall not be tolerated.**
- 4. Distinctive items of uniform or protective clothing shall not be worn with civilian clothes.**

BADGES & RANK

Crew and Advance Crew badges are worn on the right sleeve, centered between the shoulder and elbow, of members with non-Officers.

Coxswain badge is worn on left sleeve, centered between the shoulder and elbow, of members with non-Officers.

Crew, Advance Crew and Coxswain badges for the dress uniform of non-Officer members, are worn on both sleeves of the dress coat. The placement of these badges is at the bottom of sleeve at a distance of 3 1/2 “ or 9 cm from bottom of sleeve.

Officers do not wear Crew, Advance Crew or Coxswain badges

Officer stripes have a silver maple leaf above the top stripe.

Epaulettes for employee are the same as members but with a silver strip under the crest.

Past President, Executive and Directors may continue to wear their rank and will wear a pin for past position. The pin is worn directly under the nameplate on the right side.

SILVER BRAID STRIPES AND SHOULDER MARKS

NO. OF SILVER BRAID S	WIDTH & No PER SLEEVE 6MM 1/4"	WIDTH & No PER SLEEVE 13MM 9 1/16"	DISTANCE BOTTOM OF SLEEVE TO LOWER STRIPE	LENGTH OF SILVER BRAID REQ'D FOR EACH SLEEVE	DISTINCTIVE CLOTH REQ'D FOR EACH SLEEVE
4		4	5 CM (2")	25 CM (10") PER STRIPE 100 CM (40") PER SLEEVE	25 CM (10") PER STRIPE 75 CM (30") PER SLEEVE
3		3	6 CM (2 3/8 ")	25 CM (10") PER STRIPE 75 CM (30") PER SLEEVE	25 CM (10") PER STRIPE 50 CM (20") PER SLEEVE
2 1/2	1	2	6 CM (2 3/8 ")	25 CM (10") PER STRIPE 50CM (20") LARGE & 25 CM (10") SMALL PER SLEEVE	25 CM (10") PER STRIPE 50 CM (20") PER SLEEVE
2		2	9 CM (3 1/2 ")	25 CM (10") PER STRIPE 50CM (20") PER SLEEVE	25 CM (10") PER STRIPE 25 CM (10") PER SLEEVE
1 1/2	1	1	9 CM (3 1/2 ")	25 CM (10") PER STRIPE 25 CM (20") LARGE & 25 CM (10") SMALL PER SLEEVE	25 CM (10") PER STRIPE 25 CM (10") PER SLEEVE
1		1	9 CM (3 1/2")	25 CM (10") PER STRIPE 25 CM (10") PER SLEEVE	25 CM (10") PER STRIPE 25 CM (10") PER SLEEVE, WORN BELOW BRAID

**NOTE: SPACE BETWEEN SILVER BRAID STRIPES IS 6 MM (1/4")
MAPLE LEAF IS 13 MM (1/2") ABOVE THE UPPER ROW OF BRAID**

**Strips on Dress Jacket go completely around sleeve
No shoulder flashes on dress jacket**

UNIFORM MANUAL

The following are a guideline to be applied with regarding shoe styles and skirt lengths for ladies.

Shoe:

Oxford Lace-Up:



Straight Heel pump:



Note: Plain shoe, No tassels or fringes, heel height 1 1/2” or less.

Skirt lengths for ladies.

Walking length: Approximately 24” long for average height. “Just below the knee” (no maxi or mini).

Straight or slightly flared.



CEO National Chairman



President



Vice-Presidents
Secretary
Treasurer
Directors



Deputy Director
Alternator Director
Zone Training Officer
Zone Prevention Officer
Adviser



Unit Leaders



Deputy Unit Leader
Alternate Unit Leader



Unit Prevention Officer
Unit Training Officer



Employee: Regional & National



Members



Crew



Advance Crew



Coxswain



Shoulder Flashes

No shoulder flashes on dress jacket.



Pin worn by past
Presidents
Executives
And Board Members.