



**ROYAL CANADIAN MARINE  
SEARCH & RESCUE**  
*Saving Lives on the Water*

## **Annual General Meeting Agenda**

**September 27, 2025 @ 9:15 am**  
**Virtual Zoom Mtg**

### **09:00 Zoom instructions**

Admin Coordinator

1. Call Meeting to Order/Confirmation of Quorum Michael Ervin
2. Recognition of Members who have passed in the last year Michael Ervin
3. Adoption of Agenda Michael Ervin

**Motion: To adopt the agenda as circulated.**

4. Adoption of September 21, 2024, Minutes Michael Ervin

**Motion: To adopt the minutes of the September 21, 2024, AGM.**

5. Chair's Report Michael Ervin
6. CEO's Report Bill Riggs
7. Treasurer's Reports Cyrus Ameli

**Motion: To adopt the Financial Statements as provided.**

**Motion: To confirm the appointment of KPMG as auditors for a one-year term commencing 2026-04-01.**

8. Amendment to Bylaws Article Twelve Mike Ervin

**Motion: That RCMSAR adopt a revised Article Twelve of the Bylaws as follows, with proposed amendment in bold:**

#### ARTICLE 12: AMENDMENTS OF BYLAWS

The Bylaws may be revised or amended as permitted by the Act and subject to such ratification by the voting Members as provided in the Act. Where an amendment to the Bylaws is proposed by a Member other than the Board of Directors, then:

1. Such an amendment must be given in writing to the Secretary, no later than 90 days prior to the AGM.



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2. Notice of the amendment to the Bylaws to be considered at an AGM and the proposed amendment must be made available to the Members as required by the Act; and
3. Such an amendment must be passed by at least two-thirds (2/3) majority of the votes cast by Members represented.

**Except in respect of matters referred to in subsection 197(1) of the Act, a By-law may be amended, or a new By-law developed by the Board. The amendment or new By-law may be implemented, and it will have full force and effect until confirmed, rejected or amended by the voting Members at any general meeting, as provided for in subsection 152(2) of the Act.**

9. Appointment of returning and new Directors

Michael Ervin

**Motion 1: To endorse an additional term on the Board for the following Directors.**

- Michael Ervin – second term

- Hans Verbeek – second term

**Motion 2: To confirm the appointment of the following persons to the Board Directors effective 2025-09-27.**

- Cindy Dopson

- Peter Kvarnstrom

- Jane London

10. Recognition of departing Directors

Michael Ervin

- Nelson Jatel

- Tim Ayres

11. Other Business (if required and accepted by Chair)

Michael Ervin

12. Adjournment

Michael Ervin

**Motion: To adjourn AGM.**



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## **Awards Ceremony**

**Health Break/Awards Set Up – Awards will commence 15 minutes following the adjournment of the AGM.**

### **Awards and Presentations**

- JRCC Top Three Missions
- CCGA Auxiliary Medals
- CEO Commendation(s)
- Supporting Volunteer Award
- New Member Award
- Volunteer of the Year Award

### **Completion of Awards Ceremony**