



**ROYAL CANADIAN MARINE  
SEARCH & RESCUE**  
*Saving Lives on the Water*

## **AGM Business Meeting Minutes**

**October 7, 2023**

**Zoom Virtual Meeting - Hosted from RCMSAR HQ  
6040 East Sooke Road BC**

<b>In Attendance: 49 Members</b>
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Item	Topic	Discussion
1	<b>Call to order (0916 hrs)</b>	Chair Tracy Lakeman reported that the meeting had been duly called with quorum achieved. There was one proxy submitted.
2	<b>Recognition of departed members</b>	Chair Tracy Lakeman read the names of those departed:  Dan Savage     Station 5 Ken Morissette     Station 25 Scott Owens     Station 31 Sandi Knowlton     Station 35 Eric Hjelholt     Station 39 Karol Galas     Station 60 Jean Lahaie     Station 103
3	<b>MOTION</b>	<b><i>That RCMSAR approve the agenda as set.</i></b> (Micheal Irvin/Ross Davis) <b>CARRIED</b>
4	<b>MOTION</b>	<b><i>That RCMSAR approve the minutes of the September 17, 2022, Annual General Meeting.</i></b>  (Rona Tepper/Bruce Weiker) <b>CARRIED</b>
5	<b>Chair's Report</b>	Presented by Board Chair Tracy Lakeman
6	<b>CEO Report</b>	Presented by CEO Bill Riggs.
7	<b>Financial Report</b>	Presented by Director of Finance and Administration, Ed Helm on behalf of the Chair of Finance Committee.
	<b>MOTION</b>	<b><i>That RCMSAR approve the financial statements for the year ending March 31, 2023.</i></b>  (Ross Davis/Michael Irvin) <b>CARRIED</b>



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	<b>MOTION</b>	<i>That RCMSAR approve the appointment of KPMG as auditors for RCMSAR for the 23/24 fiscal year.</i>  (Catherine Lau/Nelson Jatel) <b>CARRIED</b>
8	<b>MOTION</b>	<i>That RCMSAR endorse a second, 3-year term for the following Directors:</i>  Bruce Hayne  (Catherine Lau/Bruce Weiker) <b>CARRIED</b>
9	<b>Recognition of Board Directors departing</b>	Tracy Lakeman recognized the Directors that are departing this year:  Scott Palmer Cliff Stewart
12	<b>New Business</b>	No new business was brought forward
13	<b>Adjournment (0946 hrs)</b>	<i>That the 2023 Annual General Meeting of RCMSAR be adjourned.</i>  (Ross Davis/Nelson Jatel) <b>CARRIED</b>

Signed:   
Board Chair – Tracy Lakeman

Date: October 7, 2023